



*together we aspire,  
we discover,  
we excel*

# Lordswood Girls' School

Lordswood Girls' School  
Knightlow Road  
Birmingham  
B17 8QB

Tel: 0121 429 2838

Facsimile: 0121 429 4840

Email: lgs-enquiry@lordswoodtrust.co.uk

Headteacher: Mrs. K. A. Cooney, BSc (Hons), MA

1<sup>st</sup> October 2021

Dear Parents and Carers,

## **Remote year 8 Parents' Evening – Thursday 11<sup>th</sup> November 2021**

I know that you are aware that we are currently unable to invite parents onto the school site and so we would like to invite you to a video conference meeting with your daughter's teachers.

The remote Parents' Evening for your daughter's year group will be held on Thursday 11<sup>th</sup> November 2021 from 4.00- 6.30pm and we will be using an online package to facilitate our appointments. It is important for you to understand whilst we will do our best to ensure that the evening runs smoothly, it is possible that we may experience unforeseeable difficulties for which we apologise in advance. Whilst we appreciate that this way of working will be very different from the offer of a face to face meeting, we hope that you will find the virtual meeting useful. Your daughter is, of course, welcome to join you at the meeting.

**Bookings will open on 28<sup>th</sup> October at 4pm and will close on 10<sup>th</sup> November at 4pm.**

**You will receive details about how to book an appointment and join the virtual meeting in a separate letter.**

Please be aware that the meeting slots are for a maximum of 5 minutes, after which time the meeting is automatically ended and neither you nor the member of staff can override this. If things work to plan, all meetings will start exactly on time but please be prepared for the possibility of your meeting ending abruptly and earlier than you would have preferred. The meetings are designed to discuss your daughter's progress in her different subjects. If there are specific issues, these may need to be discussed separately in a phone conversation.

Following the Parents' Evening, if you have any remaining questions, please do not hesitate to me in the first instance either by email or via the school office.

Yours sincerely,

Miss F Briggs  
Achievement Co ordinator for years 7 and 8