



*together we aspire,  
we discover,  
we excel*

# Lordswood Girls' School

Lordswood Girls' School  
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Headteacher: Mrs. K Cooney, BSC (Hons), MA

17<sup>th</sup> September 2021

Dear Parent/Carer

I am delighted to be writing to inform you that from Monday 16<sup>th</sup> September we will be in the position to reopen the canteen in the morning for those students who would like to purchase breakfast before the start of the school day.

Morning arrangements will therefore be as follows:

- 8:00am – Students wishing to purchase breakfast can enter the school site
- 8:10am – Students not wanting to purchase food will be allowed to enter the school site.
- 8:30am – Gates on Lordswood Road will be closed. All students who are late will be required to enter the site via the entrance on Knightlow Road.

Due to limited capacity in the school canteen, only students consuming food will be allowed to enter the canteen. The canteen will stop serving food at 8:20am.

Any students who do not require food will be asked to wait in the playground (Year 10 and 11) or netball courts (Year 7, 8 and 9) until 8:20am when they will be guided into the school building.

We will also be opening the library for a limited number of students who would like to read or complete work before the start of the school day. The arrangements for this will be:

- Students collect a library pass the day before. These will be available from student reception.
- Students with a library pass will be allowed to enter the school from 8:00am
- Students should wait in the ante-hall until they are collected at 8:10am
- The library will close at 8:30am to allow students time to get to their form rooms before registration starts.

Please can I take this opportunity to ask parents who drive their daughters to school to remain courteous to our neighbours. We are very fortunate to have positive relationships with our local community. Unfortunately we have had some complaints about parents driving erratically along Lordswood Road and Knightlow Road. We have also had complaints of parents parking across or turning around on people's driveways.

Given the small catchment area of the school, a large majority of students should be able to walk to school, if this is not practical please can you ensure that you help to keep our school community safe by driving carefully and respectfully.

Many thanks

Mrs. K. A. Cooney  
Headteacher