

School Uniform

SKIRT	Plain navy blue. The length of the skirt should be no shorter than to the crease at the back of the knee and no longer than mid calf. The waistband should not be turned over. (Split skirts or skirts in denim, corduroy, knitted wool or stretched fabrics are not allowed).
TROUSERS	Plain navy blue, full length, straight legged, tailored trousers. Skinny fit and tapered trousers are not acceptable. Belts, if worn, should be plain. (Trousers in denim, corduroy and stretch fabrics or skin tight trousers are not allowed. Trousers should cover the ankle).
BLOUSE	Plain white shirt with school tie or plain white V-necked blouse with no tie. (If ties are worn at least four gold stripes should be showing below the knot and the top button of the shirt must be fastened).
SWEATSHIRTS/JUMPERS	Plain navy V-necked jumper with the school emblem or sweatshirt with the school emblem. Cardigans and hoodies are not allowed. When jumpers are not worn in hot weather, they must be placed in the student's bag or locker (not worn around waist or over shoulders).
YEAR BADGE	Year Badge must be worn at all times above the school emblem on the jumper or sweatshirt. A charge will be made to replace lost badges.
HEADSCARVES	A Lordswood uniform headscarf (available from the school office) is the only acceptable headscarf. The scarf should be worn so that the plain, trimless edge frames the face. Hair grips should be plain and discreet.
SHOES & SANDALS	Robust, plain, black leather or fake leather (not fully patent) shoes with low heels. Large decorative bows and buckles etc. are not allowed. Sandals, high heeled shoes, fabric shoes, trainers, Kicker boots, full length or ankle boots, high tops or DM style boots are not acceptable.
SOCKS & TIGHTS	Plain socks in navy blue or black. Plain (not patterned) tights in navy or black.
COAT	A coat or raincoat in navy blue or another plain colour is advised. Coats should not have slogans nor be made of expensive materials. Hoodies and tracksuit tops are not considered to be outdoor coats and are not allowed to be worn around school. Coats should be stored in lockers. Those students who do not have a locker must carry their coat around school with them. Please note that, in accordance with school policy, the school cannot be held responsible for any item lost in school.
PHYSICAL EDUCATION KIT	Blue aertex polo top with yellow side panels and a spare navy blue school jumper with round neck, including the logo, for outdoor lessons. Plain navy blue tracksuit bottoms with school logo. Alternatively, plain black leggings can be worn. A suitable pair of trainers (pumps are not suitable for PE), that can be worn inside, outside and on the fields. A pair of white socks. <i>All available from Clive Marks.</i> PLEASE NOTE THAT ALL JEWELLERY MUST BE REMOVED FOR PE LESSONS INCLUDING EARRING, WATCHES BANGLES AND OTHER ITEMS DEEMED AS UNSAFE BY ANY MEMBER OF STAFF. ALL HAIR LENGTHS MUST BE TIED BACK THROUGHOUT EVERY LESSON. PE kits should not be worn to or from school. Students should change for their PE lesson in the appropriate changing area, and change back into their school uniform before leaving the premises.
JEWELLERY	One small, discreet religious symbol, one wrist watch, one small, plain, silver or gold stud, which must not be jewelled style, in the lower lobe of each ear are the only pieces of jewellery allowed. Piercings of any other description are not allowed. PLEASE NOTE THAT ANY STUDENT CONSIDERING HAVING THEIR EARS PIERCED IS ADVISED TO ARRANGE THIS AT THE START OF THE SUMMER HOLIDAY.
HAIR STYLES	Hair must be of a natural colour. If extensions are worn, they must not be a different colour to the hair. Hair accessories (hair bands, bobbles, slides etc) must be discreet and navy blue or black only. Decorative side clips are not allowed on braids. ANY STUDENT WISHING TO COLOUR THEIR HAIR AN UNNATURAL COLOUR IS ADVISED TO DO THIS AT THE START OF THE SUMMER HOLIDAYS. ANY STUDENTS ATTENDING SCHOOL WITH UNNATURAL HAIR COLOUR IS AT RISK OF BEING REMOVED FROM LESSONS.

COSMETICS	False nails, coloured nail varnish, tattoos, contact lenses that change the eye to an unnatural colour and make-up are not allowed.
BAG	A sturdy bag/rucksack large enough to carry at least an A4 folder and pencil case.
WATER BOTTLES	Students are permitted to use either the Lordswood water bottle or any other multiple use, clear water bottles in classrooms. As the school is aiming to become a plastic free learning environment, we ask that students do not bring single use plastic bottles into school. Students will not be allowed out of lessons to collect water. Please note that water bottles are not allowed near electrical equipment or in science labs. Water bottles should not be visible in the corridors.
MOBILE PHONES	Students in Years 7-11 are not allowed to have a mobile phone on them during the school day. Mobile phones which are brought into school must be turned off and stored in student lockers. They must remain turned off and out of sight until the student has left the school site at the end of their day. ALL STUDENTS AND PARENTS/CARERS MUST READ THE SCHOOL'S MOBILE PHONES POLICY WHICH CAN BE FOUND ON THE SCHOOL WEBSITE AND SIGN THE AGREEMENT IN STUDENT PLANNERS.
NON-UNIFORM DAYS DRESS	On occasions when students are permitted to wear their own clothes (charity fund raisers, school trips and visits), it is important that students dress appropriately as the school is still a working environment. Hats should be removed inside the school building. Skirts, shorts and dresses should be at least mid-thigh length; usual school rules still apply to hair colouring. Slash jeans should not be worn. The following clothing is unsuitable and not allowed: see through clothing, e.g. see through blouses, strapless or spaghetti strapped tops, clothing that reveals the midriff, clothing with inappropriate logos or slogans, flip flops, high heels or backless footwear.
EQUIPMENT LIST	<p>Make sure you bring the right equipment to school. You will need:</p> <ul style="list-style-type: none"> • This study planner • Ink/gel pen, blue or black ink (and a spare) • Pencil (and a spare) • Ruler • Eraser • Sharpener • Coloured pencils • Exercise books and text books for each lesson • Calculator • Green pen • Whiteboard pen <p>• Laser pens and correction fluid are not allowed in school</p> <p>Other useful equipment may be:</p> <ul style="list-style-type: none"> • Maths equipment • Pocket English dictionary • Pocket Spanish dictionary

Confiscation of property: Any other items which break the school rules will be confiscated, placed in an envelope and locked away until the end of the term in which they have been confiscated. All confiscated items need to be collected by a parent/guardian and a letter will be sent home giving a time and date that the confiscated property can be collected. If items are not collected at the specified time, a further letter will be sent out and, should the item not be collected by this time, it will be discarded.

Enforcement of the uniform policy: It is the responsibility of parents to ensure that their daughter comes to school in the correct uniform. Review Tutors are expected to check uniform on a daily basis and students and students who are not in the correct uniform must be sent down to reception to sign the uniform book. Students will be placed on uniform report after five entries have been recorded in the uniform book. Not wearing the correct uniform can lead to students being sent home to change or being placed in isolation.