Dear Parent/Carer,

I am pleased to confirm that your daughter has reserved a place on the History department’s WWI Battlefields visit from 19th June – 22nd June 2018. This visit is a longstanding part of the school’s engagement with wider world issues, and previous attendees have found it to be a rewarding and informative experience. It is especially significant to visit these sites in 2018, as it marks the centenary of the final year of the war.

We will travel to France and Belgium by coach and ferry. Our itinerary for the visit will include visits to: Sanctuary Wood / Hill 62, Wellington Quarry, Vimy Ridge, several military cemeteries (at Tyne Cot, Lijssenthoek, and Langemark), Essex Farm, the Passchendaele Memorial Museum, the Last Post ceremony at the Menin Gate, and other sites. These sites will complement not only the study of history, but also war poetry, which all LGS pupils have studied in English, as well as enhance their broader social, moral, and cultural understanding.

As mentioned in the information letter, the cost of the trip is **£360** per pupil. If you have already submitted the deposit of £50, the next payment of **£80** isrequired **by the end of January**. Two further payments will then be required: a second payment of **£100** by the end of February, and a final payment of **£130** by 21st March. Payments can be made using your school on-line Parentmail account; letters and texts have been sent out with a link for you to access this facility. If you are having difficulty accessing your account, please contact a member of the School Office who will be more than happy to assist you. Alternatively, if you do not have internet access, please contact me at [a.lovejoy@lordswoodtrust.co.uk](mailto:a.lovejoy@lordswoodtrust.co.uk) to put in place alternative arrangements. If you will have any difficulty making these payments by the dates outlined above, please contact the school’s Finance Department for further guidance.

Participation in all school trips is a privilege and where there are concerns around a pupil’s ability to adopt the necessary standards of behaviour and level of maturity and responsibility , the school reserves the right to cancel a student’s place on the trip.

Finally, I will shortly send out further communications asking for passport details and medical information. This information will be essential to enable your daughter to attend, so please ensure that it is returned promptly and completed in full. Should you encounter any issues here, please contact me at [a.lovejoy@lordswoodtrust.co.uk](mailto:a.lovejoy@lordswoodtrust.co.uk). More information will also be shared at an Information Evening closer to the date of the trip; a date for this will be announced in due course.

I look forward to a rewarding and thought-provoking visit.

Yours sincerely,

Mr A Lovejoy

Teacher of History